



YUKON FILM PRODUCTION FUND APPLICATION

Complete all information requested and include all relevant documentation with your application. Note that all applicants must sign this application form and that **incomplete applications will be returned at the applicant's expense.**

YMD USE ONLY

File no.

Date received

A. PROGRAM INFORMATION

Title of program		Applicant production company(ies)		<input type="checkbox"/> Independent
				<input type="checkbox"/> Broadcaster-affiliated
Is this the correct program title and applicant name(s) to use for Yukon Media Development (YMD) publicity purposes; should the program receive funding?				<input type="checkbox"/> Yes <input type="checkbox"/> No
Previous title (if applicable) _____				
Log line (1-2 sentence project description)				

Cycle _____ Episodes # _____ to # _____				
Genre		Format		
<input type="checkbox"/> Drama <input type="checkbox"/> Adult <input type="checkbox"/> Family <input type="checkbox"/> Other <input type="checkbox"/> Big-budget 1hr drama series <input type="checkbox"/> Documentary <input type="checkbox"/> Children's <input type="checkbox"/> Airing prior to 9 p.m. <input type="checkbox"/> 9-11 p.m. <input type="checkbox"/> Youth <input type="checkbox"/> Big-budget 7-11 p.m. <input type="checkbox"/> All other		<input type="checkbox"/> Pilot <input type="checkbox"/> One-off <input type="checkbox"/> Feature length documentary <input type="checkbox"/> MOW <input type="checkbox"/> Feature film <input type="checkbox"/> Series # of episodes _____		
Broadcast length (per episode)		Shooting format _____		
<input type="checkbox"/> 30 min <input type="checkbox"/> 60 min <input type="checkbox"/> 90 min <input type="checkbox"/> 120 min <input type="checkbox"/> Other (specify) _____		Delivery format _____		
Total broadcast length for series _____ min		Delivery date to broadcaster <u>YYYY/MM/DD</u>		
Type		Schedule		
<input type="checkbox"/> Live action <input type="checkbox"/> Animated <input type="checkbox"/> Both formats % Live _____ % Animated _____		Pre-production <u>YYYY/MM/DD</u> Principal photography <u>YYYY/MM/DD</u> # _____ of days shooting in Yukon		
Original language (check one only)		Location(s) of photography		
<input type="checkbox"/> English <input type="checkbox"/> French <input type="checkbox"/> Double shoot <input type="checkbox"/> Aboriginal (specify) _____ <input type="checkbox"/> Program will also be versioned into _____		_____		
International treaty co-production <input type="checkbox"/> Yes <input type="checkbox"/> No		_____		
Percentage of participation from: Yukon _____ %		_____		
Co-producing partner _____ %		_____		
Co-producing partner _____ %		_____		

Access to Information and Protection of Privacy Act: This information is collected for the purpose of administering an economic development program pursuant to s. 8 and 9 of the *Economic Development Act*, as amended. Personal information on this form is collected under the authority of Section 29(c) of the *Access to Information and Protection of Privacy (ATIPP) Act* for the purpose of carrying out a program and/or providing financial assistance to the applicant. The collection, use, and disclosure of your personal information are managed in accordance with the *ATIPP Act* and all or part of this information may be made available to the public. For further information about the collection of this information, contact Manager, Yukon Media Development in writing at 303 Alexander Street, or by phone at 667-5400 or toll free at 1-800-661-0408 ext. 5400.

B. APPLICANT INFORMATION If there is insufficient space on this form, please attach a separate sheet.

APPLICANT

Production company name

Full business address

Chief executive(s)

Phone

Contact person and email

Fax

Parent company name(s)

Full business address

Chief executive(s)

Phone

Email

Fax

CO-APPLICANT(S)

Production company name

Full business address

Chief executive(s)

Phone

Email

Fax

Parent company name(s)

Full business address

Chief executive(s)

Phone

Email

Fax

C. FINANCING PLAN INFORMATION

PRODUCTION BUDGET			
	\$ Amount	Confirmed? Yes/No	Intended application date
Yukon Film Production Fund (YFPF)	\$		YYYY/MM/DD
Telefilm Equity Investment	\$		YYYY/MM/DD
Canada Media Fund (CMF)	\$		YYYY/MM/DD
Production company	\$		YYYY/MM/DD
Broadcaster(s)	\$		YYYY/MM/DD
	\$		YYYY/MM/DD
	\$		YYYY/MM/DD
Distribution company	\$		YYYY/MM/DD
	\$		YYYY/MM/DD
Federal tax credit (projected)	\$		YYYY/MM/DD
Foreign sales company	\$		YYYY/MM/DD
	\$		YYYY/MM/DD
Deferrals	\$		YYYY/MM/DD
Other (specify)	\$		YYYY/MM/DD
	\$		YYYY/MM/DD
	\$		YYYY/MM/DD

Total production budget	\$
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EXPENDITURES – GOODS, SERVICES AND LABOUR			
Section A – Above the line	\$ Labour	\$ Goods and services	\$ Total
Yukon expenditures			
Non-Yukon expenditures			
Total section A			
Section B – Production	\$ Labour	\$ Goods and services	\$ Total
Yukon expenditures			
Non-Yukon expenditures			
Total section B			
Section C – Post production	\$ Labour	\$ Goods and services	\$ Total
Yukon expenditures			
Non-Yukon expenditures			
Total section C			
Section D – Other	\$ Labour	\$ Goods and services	\$ Total
Yukon expenditures			
Non-Yukon expenditures			
Total section D			

Total expenditures (A, B, C, D)	
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Total Yukon expenditures			
Total non-Yukon expenditures			

D. KEY CREATIVE PERSONNEL

Insert the name of all persons filling the following positions and their residency. If a position is not yet filled, identify this and indicate the residency of the person who will fill that position.

Position	Name(s)	Citizenship and residency
Producer(s)		
Executive producer(s)		
Co-producer(s)		
Associate producer(s)		
Line producer(s)		
Other producer(s)		
Director(s)		
Principal screenwriter(s)		
Editor(s) / Off-line editor(s)		
Music composer(s)		
Live action	Name(s)	Citizenship and residency
Highest paid performer		
2nd highest paid performer		
Production designer / Art director		
Director of photography		
Technical / Lighting director		
Animated	Name(s)	Citizenship and residency
Storyboard supervisor		
First or second highest paid voice		
Design supervisor / Art director		
Camera operator and operation location(s)		
Layout and background location(s)		
Key animation location(s)		
Assistant animation		
In-between location		

Principal cast	Names	Role (optional) (Aboriginal nation if applicable)

E. DOCUMENT CHECKLIST

At the time of application, together with this completed application form, applicant(s) **must** provide **all** the documentation listed below. Incomplete applications will be returned at the applicant's expense. Be advised that during the review of the application, applicants may be required to provide additional information or documentation. YMD reserves the right to request any document, which, directly or indirectly, relates to the YFPF, or to any matter pertinent to the eligibility of the applicant(s) and/or the program for YFPF funding. YMD retains the right to keep on file all written material submitted by the applicant(s) in support of an application.

Applications must include all of the documentation listed below	Enclosed	YMD use
Completed and signed application form.	<input type="checkbox"/>	<input type="checkbox"/>
Description of the company, its structure and ownership and, if applicable, incorporation documents, including the names and addresses of shareholders to demonstrate to the Yukon Media Development's satisfaction that the company meets all company and eligibility requirements.	<input type="checkbox"/>	<input type="checkbox"/>
Copy of the final and shooting script.	<input type="checkbox"/>	<input type="checkbox"/>
List of key creative personnel proposed to be engaged for the project, including their biographies and primary residence addresses.	<input type="checkbox"/>	<input type="checkbox"/>
Detailed cast and crew list indicating citizenship and residency.	<input type="checkbox"/>	<input type="checkbox"/>
Copies of applications and commitment letters from all financial sources (including broadcasters and/or distributors).	<input type="checkbox"/>	<input type="checkbox"/>
Production and post-production schedule indicating: a) pre-production start date; b) date and number of shooting days; c) all shooting locations (city and country); and d) projected delivery dates for rough cut, fine cut, release print and final audited cost report.	<input type="checkbox"/>	<input type="checkbox"/>
Locked, dated and signed total production budget in Telefilm format.	<input type="checkbox"/>	<input type="checkbox"/>
Yukon budget in Telefilm format.	<input type="checkbox"/>	<input type="checkbox"/>
Chain of title documentation.	<input type="checkbox"/>	<input type="checkbox"/>
Insurance agreement and certificates.	<input type="checkbox"/>	<input type="checkbox"/>
Financing plan, evidencing the terms, conditions, and value of the financial contributions.	<input type="checkbox"/>	<input type="checkbox"/>
Copies of all co-production agreements.	<input type="checkbox"/>	<input type="checkbox"/>
Detailed marketing and distribution plan.	<input type="checkbox"/>	<input type="checkbox"/>
Written demonstration of how the project will achieve one or more of the stated objectives of the film production fund.	<input type="checkbox"/>	<input type="checkbox"/>
Written demonstration of how the applicant proposes to use and/or develop Yukon talent, personnel services and facilities.	<input type="checkbox"/>	<input type="checkbox"/>

F. APPLICANT STATEMENTS

The undersigned authorized representative of the applicant and co-applicant(s) (if applicable) hereby:

- Authorize(s) the Government of Yukon to discuss the applicant’s application with the broadcaster(s), auditor(s), legal counsel, actual or proposed financier(s) and interim financier(s), CAVCO, CRTC, and any other person(s) or entity(ies) connected with the applicant(s) application or program;
- Authorize(s) the Government of Yukon and Telefilm Canada to communicate, exchange, and discuss with one another any and all information and documentation which relates in any way to the funding application for the program, the production of the program, the agreement to be executed with the YFPF and/or Telefilm Canada, the applicant and any co-applicants and any company which is related (within the meaning of Chapter 3840 of the Canadian Institute of Chartered Accountants Handbook) to the applicant or any co-applicant, and any current or previously completed production of the applicant, co-applicant or a company which is related (within the meaning of Chapter 3840 of the Canadian Institute of Chartered Accountants Handbook) to the applicant or any co-applicant;
- Agree(s) that it shall notify the Government of Yukon immediately if and when any changes occur to any of the submitted documents and shall provide written details of same;
- Authorize(s) the Government of Yukon or its authorized representative(s) to perform audits of the production of the program;
- Declare(s) that the applicant(s) has (/have) not entered into any oral or written agreement or “side deal” that conflicts with any of the provisions of this application or the YFPF guidelines;
- Declare(s) that all persons specified as being Yukon residents in the application and all accompanying documentation, are Yukoners in accordance with the YFPF policy definitions;
- Has/Have made and shall continue to make full disclosure to the Government of Yukon of any potential litigation that is likely to jeopardize the program or be detrimental to the Government of Yukon’s interests;
- Declare(s) that the information provided herein and in the attached documentation is accurate and complete, and the applicant and the program complies and will continue to comply with the YFPF policy;
- Acknowledge(s) that the Government of Yukon has full discretion in administering its programs and in the application of its guidelines to ensure that its funding is provided to programs that meet its spirit and intent. The applicant(s) further acknowledges that in all questions of interpretation of either the YFPF’s guidelines or of the spirit and intent of the fund, the Government of Yukon’s interpretation shall prevail; and
- Submit that, to the best of our knowledge, all aspects of this proposed project will be in compliance with existing municipal, territorial and federal codes, guidelines and laws and we declare that our business/organization is in good standing and that any debts owed to the Government of Yukon are in good standing.

This document must be sworn by the applicant and all co-applicants before a commissioner for taking oaths or a notary public. Please ensure that all insertions are legible.

The undersigned makes this solemn declaration conscientiously, believing it to be true, and knowing that it is of the same force and effect as if made under oath.

Signature _____
I AM DULY AUTHORIZED

Signature _____
I AM DULY AUTHORIZED

Print name _____

Print name _____

Title _____

Title _____

Date _____

Date _____

Declared before me

In the city of _____

In the province/territory of _____

Signature (Commissioner, etc.)

This (month, day, year) _____

Print name _____